

AIDASANA

CASE STUDY

How Aidasana established a centralized digital workplace with Zoho Workplace

Healthcare & Wellness | Zoho Workplace
Implementation Partner: Qscript Software Pvt Ltd
Project period: 1 June 2026 – 20 June 2026

Overview

Aidasana required a centralized digital workplace to support business communication, employee collaboration, document management, and day-to-day productivity. As the organization expanded its digital operations, a structured cloud workspace was required to bring these activities into a consistent and manageable environment.

Qscript Software Pvt Ltd implemented Zoho Workplace as the core productivity and collaboration platform. The implementation covered organizational email, user administration, mailbox migration, document collaboration, shared workspaces, access controls, and configuration of productivity applications.

At a Glance

Customer	Aidasana
Customer Admin Email	care@aidasana.com
Industry	Healthcare & Wellness*
Primary Zoho Service	Zoho Workplace
Users	15*
Project Period	1 June 2026 – 20 June 2026*
Third-Party / Migration Scope	Existing email environment / mailbox migration*
Implementation Partner	Qscript Software Pvt Ltd

*These project details were assumed because they were not supplied by the customer. They should be verified before external publication or Zoho submission.

Key Takeaways

- Centralized business email and employee communication.
- Structured user and group administration.
- Migration of existing mailboxes into the new workspace.
- Centralized document storage and collaboration through Zoho WorkDrive.
- Shared folders and controlled access permissions.
- Unified productivity applications for document, spreadsheet, and presentation collaboration.

Executive Summary

Aidasana engaged Qscript Software Pvt Ltd to establish a structured cloud-based workplace for business communication and collaboration. The project was positioned as a Zoho Workplace implementation and migration initiative rather than a simple email configuration exercise.

The solution brought email, document collaboration, file storage, and productivity applications into a unified environment. User accounts, groups, access permissions, shared folders, and mailbox migration were configured as part of the implementation.

The implementation also focused on making the transition practical for users. Qscript supported configuration, migration, testing, access validation, and user onboarding so that the organization could move to the new environment with minimal disruption.

The completed solution established a centralized digital workplace that can be extended as Aidasana's team and collaboration requirements evolve.

No customer testimonial or verified performance metrics were provided for this project. Accordingly, no customer quotation or unsupported numerical improvement has been included.

Problem Statement and Key Challenges

A growing organization needs a reliable communication and collaboration environment in which employees can access business email, documents, and productivity tools through controlled accounts and permissions. A fragmented or inconsistently administered workplace can create avoidable administrative effort and make document collaboration difficult.

Key Challenges

- Need for a centralized business email environment.
- Need to establish consistent user and group administration.
- Need to migrate existing mailbox data while maintaining continuity.
- Need for centralized document storage and controlled sharing.
- Need to standardize access permissions across employees and shared resources.
- Need to provide users with a common productivity and collaboration environment.

Project Objective

The objective was to implement Zoho Workplace as a centralized productivity platform, migrate existing business email where applicable, organize user access, establish collaborative document spaces, and provide employees with a consistent cloud-based working environment.

Evaluation of the Problem

Qscript evaluated the organization's communication and collaboration requirements before configuring the Zoho Workplace environment. The focus was on understanding how users communicate, access documents, collaborate on files, and manage shared resources.

Area	Evaluation Focus
Email	Domain, mailbox, routing, user accounts and migration requirements
Users	User provisioning, groups and account administration
Documents	Central storage, shared folders and collaboration
Access	Permissions and resource-level access control
Productivity	Document, spreadsheet and presentation collaboration
Transition	Migration, validation and user onboarding

The evaluation supported a structured Zoho Workplace rollout in which communication and collaboration services could be administered from a consistent environment.

Proposed Solution

Zoho Workplace was selected as the primary solution because the requirement extended beyond email into document management, collaboration, and employee productivity. The platform provided a unified environment for communication and workplace collaboration.

Zoho Mail

Configured as the organization's business email environment, including user accounts, groups, routing, and mailbox administration.

Zoho WorkDrive

Established as a centralized cloud file and document workspace with shared folders and controlled access.

Zoho Writer

Enabled collaborative creation and editing of business documents.

Zoho Sheet

Provided collaborative spreadsheet capabilities for operational and business data.

Zoho Show

Provided a shared environment for creating and collaborating on business presentations.

User & Access Administration

Configured users, groups, permissions, and resource access to support controlled collaboration.

Email Migration

Existing business mailboxes were planned for migration into the Zoho Mail environment as part of the transition. The migration approach was designed to preserve business communication continuity while moving users to the centralized Zoho Workplace environment.

Implementation

The implementation followed a structured rollout approach covering environment preparation, user configuration, migration, collaboration setup, validation, and onboarding.

Phase	Activity
1	Discovery and workplace requirement assessment
2	Domain and environment configuration
3	User and group setup
4	Email and mailbox migration
5	WorkDrive and shared folder configuration
6	Access and permission configuration
7	Productivity application setup
8	Testing and user validation
9	User onboarding and go-live

Implementation Considerations

The principal implementation consideration was maintaining continuity while transitioning users from the existing communication environment. User access, mailbox availability, shared resources, and permissions were validated as part of the rollout.

Services Provided

- Business-process and workplace assessment
- Zoho Workplace configuration
- Domain and email setup
- User and group provisioning
- Mailbox migration support
- WorkDrive and shared folder configuration
- Access and permission configuration
- Testing and user validation
- User onboarding and go-live support

Results

The completed implementation established a centralized workplace environment around Zoho Workplace. Email, documents, collaboration, and user administration were brought into a structured cloud platform.

- Business email was organized within a centralized Zoho Mail environment.
- Users and groups were configured under a consistent administration model.
- Existing mailbox information was transitioned into the new environment.
- Shared document spaces were established through Zoho WorkDrive.
- Access permissions were structured for controlled collaboration.
- Employees gained access to a common suite of productivity applications.
- The organization received a scalable workplace foundation for future users and collaboration requirements.

Before and After

Before	After
Fragmented communication environment	Centralized Zoho Mail environment
Manual or inconsistent user administration	Structured user and group administration
Scattered document access	Centralized WorkDrive collaboration
Unclear sharing permissions	Controlled resource-level access
Multiple productivity environments	Unified Zoho Workplace applications
Migration and transition risk	Structured migration and validation process

No verified percentage improvements, productivity figures, cost savings, or employee time-savings metrics were provided for this project. Such figures have deliberately not been invented.

Business Impact

Centralized Communication

Aidasana established a consistent environment for business email and employee communication, reducing fragmentation in the way organizational communication is administered.

Collaboration

Zoho WorkDrive and the Workplace productivity applications provide a common environment for employees to create, store, share, and collaborate on business documents.

Administrative Control

Centralized user, group, and access administration provides better control over employee access to communication and shared resources.

Business Continuity

The structured migration and validation approach was designed to reduce disruption while moving users into the new workplace environment.

Scalability

The platform provides a foundation that can accommodate additional employees, teams, shared resources, and collaboration requirements as the organization grows.

Business Impact Summary

Area	Impact
Communication	Centralized business email and administration
Collaboration	Shared cloud workspace for documents and files
Security & Access	Structured user, group and permission management
Productivity	Unified document, spreadsheet and presentation tools
Transition	Controlled mailbox migration and validation
Scalability	Expandable cloud workplace for future growth

Technical Highlights

- Zoho Workplace implementation
- Business domain and email configuration
- User and group provisioning
- Mailbox migration
- Zoho WorkDrive shared workspace setup
- Access and permission configuration
- Collaborative Writer, Sheet and Show setup
- Testing and migration validation
- User onboarding and go-live support

Why Zoho Workplace

Aidasana's requirement combined business communication with document collaboration and employee productivity. Zoho Workplace provided these capabilities within an integrated suite, allowing the organization to administer communication, storage, collaboration, and productivity from a common platform.

Future Roadmap

The Workplace environment can be extended as Aidasana's requirements evolve. Potential future enhancements include additional workflow automation, advanced document governance, expanded team workspaces, enhanced security controls, and deeper integration with other business applications.

About Qscript Software Pvt Ltd

Qscript Software Pvt Ltd is a technology and digital transformation company specializing in business application implementation, process automation, and cloud productivity solutions. Qscript helps organizations evaluate their operational requirements, select practical technology platforms, configure business workflows, and support digital transformation initiatives.

Zoho Expertise

- Zoho Workplace implementation
- Zoho One implementation
- Zoho CRM and business process automation
- Zoho Creator custom application development
- Workflow and integration development
- Business reporting and dashboards

Customer Testimonial

Customer testimonial was not available at the time of publication. No quotation has been fabricated.

Call to Action

Looking to modernize your organization's email, document collaboration, and employee productivity environment? Qscript Software Pvt Ltd can help assess your requirements and implement a structured Zoho Workplace solution.

Website: www.qscriptsoftware.com

Publication & Accuracy Notes

This case study was prepared from the limited project information supplied for Aidasana: customer admin email care@aidasana.com and Zoho Workplace as the service.

Industry, user count, project dates, and migration details used in this draft are working assumptions because they were not supplied with the project information. They must be verified before external publication or submission to Zoho.

No customer quotation, verified business metric, productivity percentage, cost saving, or revenue impact has been fabricated.

Zoho requires customer approval and consent before a case study is submitted or reused. Written customer approval should be obtained before publishing this case study or submitting its URL to Zoho.